

HELPFUL APPLICATION HINTS

Thank you for choosing Transamerica for your retirement needs.

This document outlines the best practices to avoid processing delays and rejections.

Required Forms

The following forms are required based on how your Transamerica Advisory Annuity will be funded.

For policies being opened with cash (no transfer from an existing annuity):

- Transamerica Advisory Annuity Application
- Transamerica Advisory Annuity Assessment & Disclosure Form
- Transamerica Advisory Annuity Enhanced Due Diligence Questionnaire (for premium of \$250,000 or greater)

For policies being opened with a transfer from an existing annuity and/or life insurance policy:

- Transamerica Advisory Annuity Application
- Transamerica Advisory Annuity Assessment & Disclosure Form
- 1035 Exchange, Rollover or Transfer Request Form
- Replacement Form (state specific) *
- Transamerica Advisory Annuity Enhanced Due Diligence Questionnaire (for premium of \$250,000 or greater)
- * Depending on the regulations in your state a Replacement Form may or may not be required. Please contact our Education Desk for assistance.

Transamerica Advisory Annuity Application

- Applications are state specific. Please choose the application that is applicable for your <u>residence</u> state.
- Complete all sections in their entirety.
- Ensure that your handwriting is legible.

Below are tips to avoid some of the most common issues that cause processing delays or rejections:

Section 2 & 3	Ensure that <u>all information</u> for the owner and/or joint owner is completed.
	Any missing or incomplete information will delay processing.
Primary Owner	
Information / Joint	Residential Address: Must be a physical street address. No P.O. Box.
Owner Information	
	Trusts or entities require additional forms. See the footnotes in the bottom
	of the section.
Section 4	If the owner and annuitant are the same, you can skip this section.
Annuitant Information	If the annuitant is different than the owner, you must complete all
	information for the annuitant. Any missing or incomplete information will
	delay processing.

Section 5	Each policy must have at least one primary beneficiary.
Beneficiary Designation	If there are multiple beneficiaries, ensure the Allocation Percentage equals 100%. Allocations must be in whole percentages.
	All information must be completed for <u>each</u> beneficiary.
Section 6 Purchase Payment	You must choose the type of annuity for your Transamerica Advisor Annuity policy (Type of Annuity Applying For), as well as how the annuity will be funded (Funding Options and Source of Funds).
Information	If the type of annuity is a Qualified Plan (Profit Sharing Plan, Pension Plan, 401(k) or other), additional forms are required. Please contact the Education Desk for assistance.
Section 7	You must select <u>one</u> option.
Elections - Death Benefit	Policy Value Death Benefit is available through age 95. Return of Premium Death Benefit is available through age 75.
	If owner and annuitant are different, or there are multiple owners, the age requirement applies to all individuals.
Section 8 & 9	This section is optional.
Investment Selection – Asset Rebalancing & DCA	If you wish to immediately invest all funds, skip to section 10.
Section 10 Investment Allocations	Allocation cannot exceed 3 decimal places. (Ex: 33.333%).
Section 11	Both questions must be answered with either yes or no. If both questions are not answered it will cause delays in processing or a rejection.
Owner Replacement Information	If the new Transamerica Advisor Annity is being funded by surrendering an existing life insurance or annuity, the company name(s) and policy number(s) of those surrendering policies need to be included.
Section 12	Complete the city and state where you are signing the application.
Owner & Annuitant Signatures and Acknowledgments	All owners and the annuitant (if different) must sign and date.

Transamerica Advisory Annuity Assessment and Disclosure Form

Please read each statement on this form in its entirety. If you have questions, please contact the Education Desk.

If you agree with each of the statements, acknowledge your understanding by signing in the "Required Signatures" section on page 2.

- If there are multiple owners, each owner must print their name, sign and date.
- The "Signed at City/State" is the location where the form is being signed.

Enhanced Due Diligence Questionnaire

This form is required if the premium amount is \$250,000 or greater.

- The information provided on this form must match the information provided on the application.
- Complete all sections in their entirety, **including the current occupation**, **employer**, **annual gross income**, **and net worth of the owner**. Missing information could cause processing delays or a rejection.

1035 Exchange, Rollover or Transfer Request Form

This form is required if you are funding your new Transamerica Advisory Annuity with an existing policy/account at another company.

- If your Transamerica Advisory Annuity is being funded by multiple policies/accounts, you must complete a 1035 Exchange, Rollover or Transfer form for each account.
- Please ensure this form is completed in its entirety. Missing information could cause processing delays or a rejection.

Surrendering Account Information	Provide the approximate value of the account being transferred. If only a partial amount is being transferred, list the amount being transferred.						
	We need the full company name and address where the existing policy is held. This is where the form will be sent for processing.						
Limitation / Transfer	Provide the owner and annuitant information for the existing policy/account. This information <u>must</u> match the new Transamerica Advisory Annuity. If you are unsure of the owner or annuitant information, please contact the other company before completing the form.						
Liquidation / Transfer Option	 Choose one option under each column. Rollover or Transfer From: This is the account type of the existing policy/account being transferred to Transamerica. Rollover or Transfer To: This is the account type of the new Transamerica Advisory Annuity. 						
	If you are unsure of the existing policy/account type, please contact the other company before completing the form. If the wrong account type is chosen, it could cause processing delays or a rejection.						
Acceptance of 1035 Exchange / Trustee Transfer / Direct Rollover	Do not complete this section! This will be completed by Transamerica.						
Required Signatures & Certifications	All owners and the annuitant must sign, date, and provide their contact information.						
	Some companies may require signatures be notarized or a Medallion Signature Guarantee before releasing the funds to Transamerica. If you are unsure of the other company's requirements, please contact them prior to signing the form.						

Replacement Form

A replacement form may be required if the new Transamerica Advisory Annuity is being funded by another annuity or life insurance policy. This is based on the state where the application is signed.

- Replacement forms are state specific. Ensure that you have the correct form based on where the application is being signed.
- Please complete the form in its entirety. Missing information will cause processing delays or a rejection.
- The information on the replacement form must match the information in **Section 11 (Owner Replacement Information)** of the Transamerica Advisory Annuity Application.
- The owner must sign and date the form. The owner's signature must be on the same date or before the application is signed.

The following states **DO NOT** require a replacement form:

- Illinois
- Michigan
- North Dakota
- Washington DC

The following states **DO NOT** require the replacement form to be returned with your applications and forms packet:

- California
- Indiana
- Massachusetts

Contact Information

Please mail all completed forms using one of the below methods.

Regular Mail/Overnight Mail

Transamerica Life Insurance Co. 6400 C Street SW Cedar Rapids, IA 52499

Fax

Attn: Annuity New Business 877-355-4385

Email

annuitynewbusiness@transamerica.com

Do you need assistance or have questions while trying to complete your application and forms?

Transamerica's Education Desk is available to help your during normal market hours.

Phone

Email

866-799-6442

educationdesk@transamerica.com



Individual Variable Deferred Annuity Application

Transamerica Life Insurance Company

Home Office: 6400 C Street SW, Cedar Rapids, IA 52499

Telephone: (800) 525-6205

Hereafter referred to as the Company, we, our, or us. Unless otherwise stated, "You" refers to the Owner

Ø DELIVERY	By providing an email address below, I consent to receive an email that will initiate the process of receiving electronic documents and notices applicable to the Eligible Policy/Policies accessed through the Company website. A link within the email will direct you to the Company e-delivery terms and conditions as well as our registration and consent process. I have access to the Internet for the purpose of accepting electronic delivery of documents.
Email Address:	
1	ocument notifications will be provided to only one email address. Any email provided above will email address, if applicable.
1. PRODUCT INFO	RMATION
Product: Transam	erica Advisory Annuity
2. PRIMARY OWN	CR INFORMATION
· ·	the Type of Owner is an Individual, there must be an immediate (self, spouse, civil union, domestic grandparent, grandchild or sibling) familial relationship between the Owner(s) and the Annuitant.
☐ Individual ☐ Entity (2)	☐ Trust (1) ☐ Qualified Custodial Account ☐ Company Qualified Plan (3) ☐ UGMA/UTMA
_ ,	:
Residential Address: _(Cannot be a P.O. Box)	Street Address
-	City State Zip Code Country
Mailing Address:S	treet Address
	ity State Zip Code Country
SSN/TIN:	Date of Birth: Telephone:
Citizenship: U.S. (Citizen/Entity Non-U.S. Citizen/Entity (Country:
Gender: ☐ Male ☐	
(1) Trustee Certificati	on Form is Required.
(2) Entity Certification	n Form is Required.
(3) Profit Sharing Plat	n, Pension Plan, 401(k), etc. Qualified Plan Certification Form is Required. The Company must be sed in Section 5.

3. JOINT OWNER INFORMATION

If no Joint Owner is listed, the Company will issue the policy with the Primary Owner listed in Section 2.

If Type of Owner in Section 2 is an Individual; there must be an immediate (self, spouse, parent, civil union, domestic partner, child, grandparent, grandchild or sibling) familial relationship between the Owner(s) and the Annuitant.

☐ Check here if the	Joint Owner's	s Address is the same	e as the Pı	rimary Owner	's Address.	
Relationship to Owner	r:					
Complete Legal Name	:					
Residential Address: (Cannot be a P.O. Box)	Street Address					
·	City		State	Zip Code	Country	
Mailing Address:	treet Address		State	Zip Code	Country	
	City		State	Zip Code	Country	
SSN/TIN:		Date of Birth:			Telephone:	
Citizenship: U.S.	Citizen/Entity	☐ Non-U.S. Citizen.☐ Resident Alier	•	•	n	
Gender: ☐ Male ☐	Female					
4. ANNUITANT INF	ORMATION					
If no Annuitant is liste	ed, the Compar	y will issue the policy	with the	Primary Owne	r and Annuitant as the same.	
If Type of Owner in S child, grandparent, gr					pouse, civil union, domestic partner, s) and the Annuitant.	parent,
☐ Check here if the	Annuitant's A	ddress is the same a	s the Prin	nary Owner's	Address.	
Relationship to Owner	::					
Complete Legal Name	::					
Residential Address: - (Cannot be a P.O. Box)	Street Address					
-	City		State	Zip Code	Country	
Mailing Address:	treet Address					
	City		State	Zip Code	Country	
	•	0.00		-	·	
	Citizen 🔲 No		try:		Telephone:)
Gender: Male	Female					

5. BENEFICIARY DESIGNATION

The percentages assigned must be whole percentages and total 100% for each beneficiary type (primary and/or contingent). If the percentages do not total 100%, we will consider this designation incomplete until sufficient beneficiary information is received. If a designation is incomplete or there are no surviving beneficiaries at the time a claim is processed, proceeds will be payable per the terms of the policy.

•	If the Beneficiary is to	be restricted, the Beneficiary De	esignation with	Restricted P	ayout Form must be rece	ived.
	Primary	Allocation Percentage: _		Is this an	Irrevocable Beneficiary?	☐ Yes ☐ No
	Relationship to Annu	uitant:				
	Complete Legal Nam	ne:				_
	Residential Address: (Cannot be a P.O. Box)	Street Address				
	-	City	State	Zip Code	Country	
	SSN/TIN:	Date of Birth:			_ Telephone:	
	Citizenship: U.S.	Citizen Non-U.S. Citizen (Resident Alien)
	Gender: Male	Female Entity Trust	Qualified I	Plan 🔲 Oth	er:	
	Primary Conting	gent Allocation Percentage:	%	Is this an	Irrevocable Beneficiary?	☐ Yes ☐ No
	Relationship to Annu	uitant:				
	Complete Legal Nam	ne:				
	Residential Address: (Cannot be a P.O. Box)					
		City	State	Zip Code	Country	
	SSN/TIN:	Date of Birth:				
	Citizenship: U.S.	. Citizen 🔲 Non-U.S. Citizen (Country:)
		☐ Resident Alien	_			
_	Gender: Male	Female Entity Trust	☐ Qualified l	Plan 🔲 Oth	er:	
	Primary Conting	gent Allocation Percentage:	%	Is this an	Irrevocable Beneficiary?	☐ Yes ☐ No
	Relationship to Annu	uitant:				
	Complete Legal Nam	ne:				
	Residential Address: (Cannot be a P.O. Box)					
		City	State	Zip Code	Country	
	SSN/TIN:	Date of Birth:			_ Telephone:	
	Citizenship: U.S.	. Citizen Non-U.S. Citizen (Resident Alien)
	Gender: ☐ Male ☐	Female Entity Trust	☐ Qualified 1	Plan 🔲 Oth	er:	
_	Check if there are m	nore Beneficiaries and complete	the Additions	al Beneficiar	y Form and return with	the application

6. PURCHASE PAYMENT	INFORMATION			
				ring Plan, Pension Plan, 401(k), or Services Agreement is required.
☐ Non-Qualified	☐ Traditional IRA	☐ Roth IRA	☐ SEP IRA	☐ SIMPLE IRA
☐ Profit Sharing Plan	☐ Pension Plan	☐ 401(k)	☐ Other:	
☐ Beneficiary IRA - Dec	eased Name:			_ Date of Death:
☐ Non-Qualified Stretch	- Deceased Name:			Date of Death:
10-Year Delay - Decea	sed Name:			Date of Death:
Funding Options:				
☐ Check Enclosed				
☐ Wire				
☐ Client to request release	se of funds			
				Request Form is required . Submit policies or annuity contracts.
Source of Funds:				
☐ New Money / Contribu	ution Money \$	i	f Qualified Plan -	Tax Year:
☐ Non-Qualified 1035 E	xchange - Anticipated Pre	emium Amount \$		
☐ CD/Mutual Fund Rede	emption - Anticipated Pres	mium Amount \$		
☐ Direct Transfer - Anti	cipated Premium Amount	\$		
☐ Rollover - Anticipated	Premium Amount \$			
7. ELECTIONS - DEATH B	BENEFIT			
You <u>must</u> select only one Deat	h Benefit option. Your se	election cannot be ch	nanged after the po	olicy has been issued.
☐ Policy Value Death Be	nefit			
☐ Return of Premium De	eath Benefit			
8. INVESTMENT SELECTI	ON - ASSET REBALAN	NCING PROGRAM	М	
More than one Investment Option than indicated in Section 10, p			rogram. If you wo	uld like to rebalance to a mix other
frequency of:	of the variable investments	•	ng to allocations	indicated in Section 10 using the

9. INVESTMENT SELECTION - DOLLAR COST AVERAGING (DCA) PROGRAM

If immediately investing all funds, proceed to Section 10.

If any funds are to be allocated to the DCA Program:

- Complete this section,
- Indicate the portion of premium to be allocated <u>into</u> the DCA Program in the "Initial Investment for DCA Program" in Section 10, and
- Indicate the resulting allocation <u>out of</u> the DCA Program in the "Dollar Cost Averaging Transfer To" column in Section 10.

If DCA Start Date is blank, the DCA transfers will begin one day after money is received. If the DCA Start Date has passed before the money is received, the DCA will start the next month or next quarter.

DCA Start Date:	
Transfer from: (maximum caps may apply)	
☐ Vanguard VIF Money Market Portfolio	
Frequency and Number of Transfers: (\$500 minimum for each transfer)	
Monthly: ☐ 6 ☐ 10 ☐ 12 ☐ 24 ☐ Other:	_ (minimum 6 months/maximum 24 months)
Quarterly: 4 4 8	

10. INVESTMENT ALLOCATIONS

Some subaccounts have restrictions depending on your policy elections. All allocations must be entered in whole percentages.

DCA Program - If you elected the DCA program in Section 9, enter the percentage of your premium you would like allocated to the DCA program. Your DCA allocations should be entered in the "Dollar Cost Averaging Transfer To:" column below **and must total 100%**.

Initial Investment for DCA Program _____.0%

If you did not elect the DCA program, or your DCA investment is <u>less than</u> 100% of your premium, allocate the remaining premium in the "Premium Allocation" column below. **The allocation to the Premium Allocation <u>must</u> total 100%.**

Premium Allocation	Subaccount Name	Dollar Cost Averaging Transfer To:
0%	DFA VA Equity Allocation Portfolio	0%
0%	DFA VA Global Bond Portfolio	0%
0%	DFA VA Global Moderate Allocation Portfolio	0%
0%	DFA VA International Small Portfolio	0%
0%	DFA VA International Value Portfolio	0%
0%	DFA VA Short-Term Fixed Portfolio	0%
0%	DFA VA U.S. Large Value Portfolio	0%
0%	DFA VA U.S. Targeted Value Portfolio	0%
0%	TA S&P 500 Index	0%
0%	Vanguard® VIF Balanced Portfolio	0%
0%	Vanguard® VIF Capital Growth Portfolio	0%
0%	Vanguard® VIF Conservative AllocationPortfolio	0%
0%	Vanguard® VIF Diversified Value Portfolio	0%
0%	Vanguard® VIF Equity Income Portfolio	0%
0%	Vanguard® VIF Equity Index Portfolio	0%
0%	Vanguard® VIF Global Bond Index Portfolio	0%
0%	Vanguard® VIF Growth Portfolio	0%
0%	Vanguard® VIF High Yield Bond Portfolio	0%
0%	Vanguard® VIF International Portfolio	0%
0%	Vanguard® VIF Mid-Cap Index Portfolio	0%
0%	Vanguard® VIF Moderate Allocation Portfolio	0%
0%	Vanguard® VIF Money Market Portfolio	0%
0%	Vanguard® VIF Real Estate Index Portfolio	0%
0%	Vanguard® VIF Short-Term Investment-Grade Portfolio	0%
0%	Vanguard® VIF Total Bond Market Index Portfolio	0%
0%	Vanguard® VIF Total International Stock Market Portfolio	0%
0%	Vanguard® VIF Total Stock Market Index Portfolio	0%

0%	The sum of the allocation percentages <u>must</u> total 100 %	0%
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11. OWNER REPLACEMENT INFORMATION

The Owner Response column must be completed.

Submit the appropriate state replacement form(s) if the Applicant has existing life insurance policies or annuity contracts.

☐ Check here if there are more than three (3) replacement policies, complete the Additional Replacement Policy Form and return with the application.

Replacement Questions	Owner Response
Does the Owner have any existing life insurance policies or annuity contracts?	□ No □ Yes
Will this annuity replace, discontinue or change any existing life insurance policies or annuity contracts?	□ No □ Yes
If yes - Company:	
Policy #:	
Company: Policy #:	
Company:	
Policy #:	

12. OWNER & ANNUITANT SIGNATURES AND ACKNOWLEDGEMENTS

- I hereby expressly consent to receive calls about my application from the Company or its representatives that involve the use of an automatic telephone dialing system and/or an artificial or prerecorded voice.
- Unless I have notified the Company of a community or marital property interest in this policy, the Company will rely on good faith belief that no such interest exists and will assume no responsibility for inquiry.
- To the best of my knowledge and belief, all of my statements and answers on this application are correct and true.
- This application is subject to acceptance by the Company. If this application is rejected for any reason, the Company will be liable only for return of purchase payment paid.
- I understand that federal law requires all financial institutions to obtain customer information, including the name, residential address, date of birth, Social Security Number or Taxpayer Identification Number and any other information necessary to sufficiently identify each customer.
- All statements in this application made by or under the authority of the applicant are representations and not warranties.

Any person who knowingly presents a false statement in an application for insurance may be guilty of a criminal offense and subject to penalties under state law.

Account values when allocated to any of the options in Section 10 are not guaranteed as to fixed dollar amount and will increase or decrease with investment experience.

If the individuals signing below are signing as a Power of Attorney, Guardian, Conservator, Authorized Representative, or Trustee, additional information is required.

Signed at:					
City			State		
Date:	Linki	ing Number: _			
☞ Owner(s) Signatu	re: X				
I am signing as:	☐ Power of Attorney	Guardian	☐ Conservator	☐ Authorized Representative	☐ Trustee
Joint Owner(s) Sig	nature: X				
I am signing as:	Power of Attorney	☐ Guardian	☐ Conservator	☐ Authorized Representative	☐ Trustee
	·			-	
Annuitant Signatu	re (if not Owner): X				



Transamerica Advisory Annuity Assessment and Disclosure Form

The following Transamerica Companies utilize this form:

(Hereafter referred to as the Company, we, our, or us) Transamerica Financial Life Insurance Company Transamerica Life Insurance Company

6400 C Street SW, Cedar Rapids, IA 52499 Fax: (844) 252-1057 Phone: (800) PYRAMID 797-2643

Website: www.transamerica.com

Use this form to ensure that a Transamerica Advisory Annuity is appropriate for your needs.

You are required, as the prospective owner (and joint owner, if applicable) to read each statement on this form and sign and date the form to document your review and understanding of each applicable statement.

In considering the purchase of a Transamerica Advisory Annuity contract:

- I believe that the Transamerica Advisory Annuity is appropriate for my insurance needs and financial objectives, considering my tax bracket, investments, and financial status.
- I understand that the Transamerica Advisory Annuity is a deferred annuity and that I may not see a benefit from tax-deferred compounding for ten years or more.
- I understand that withdrawals from the annuity before I reach age 59 1/2, like early withdrawals from other tax deferred products, may be subject to a 10% federal penalty tax.
- I understand that an annuity's expenses (including underlying portfolio expenses) can outweigh the benefits of tax-deferred compounding for investors in lower tax brackets. Those investors may be able to earn higher total returns by investing in mutual funds outside of an annuity.
- I understand that a variable annuity, like other securities, is subject to market risk and that the contract does not protect me from losing money.
- I understand that accumulation values fluctuate and that the contract I am applying for doesn't guarantee a fixed dollar value for my assets.
- I understand the risks associated with the portfolios I have chosen to invest in. I believe that these portfolios suit my investment objective.
- I understand that investment in stock portfolios generally carry a greater possibility of fluctuations in value or loss of value than investments in fixed income or cash portfolios.
- I understand that portfolios that invest in a narrow segment of the stock market ("sector funds") may carry even greater risks.
- The Transamerica Advisory Annuity is sold through direct response solicitation and cannot be purchased on the advice or recommendation of Transamerica or other financial professionals.

ASSESSMENT AND DISCLOSURES

If the annuity is being purchased with new non-qualified retirement assets/investments:

- I am purchasing this annuity with funds that I do not need for current expenses.
- I understand that I should invest in a variable annuity only after contributing the maximum amount to qualified plans (such as IRAs and 401(k) plans) that are available to me. Qualified plans may feature tax-deductible contributions, often offer more investment options than annuity contracts, and don't charge the mortality and expense risk charges and administrative fees that annuities do.

If you are purchasing the annuity by transferring an existing annuity via a 1035 exchange:

• I understand that if I replace an existing annuity or life insurance policy with a Transamerica Advisory Annuity contract, the death benefit promised under the existing policy (including any guarantee that my beneficiary will receive more than the annuity's current market value) won't transfer to my new annuity.

REQUIRED SIGNATURE

Please send the completed form to Transamerica with the Application and other necessary paperwork.

Print in capital letters and use black ink.

By signing below, I acknowledge that:

- I understand that I am purchasing the Transamerica Advisory Annuity directly from the Company. It was not purchased as a result of a solicitation or negotiation and was not based on the advice or recommendation of another person or company.
- By purchasing this product on a direct sales basis, I understand that I may lose certain protections available under state
 insurance laws that cover products purchased based on a recommendation.
- I have read, understand, and agree with all of the statements above.
- I have received, read, and understand the Transamerica Advisory Annuity prospectus.
- I understand that annuities are long-term investments intended primarily for retirement planning.

Owner's Name (Printed)		
Owner Signature	Date	
Tito IN (Bit III II II)		
Joint Owner's Name (Printed if applicable)		
Joint Owner Signature (if applicable)	Date	
Signed at City/State		

MAILING INFORMATION

Mail ALL pages of this form in the enclosed postage-paid envelope.

If you don't have Transamerica a postage-paid 6400 C Street SW envelope, mail to: Cedar Rapids, IA 52499

For registered or certified mail, or overnight delivery, Cedar Rapids, IA 52499

mail to:

For email delivery, scan to a PDF format and send to : annuitynewbusiness@transamerica.com For fax delivery, fax to: (844) 252-1057